



SAN RAMON VALLEY CHRISTIAN ACADEMY

SRVCA FAQs

Academic Competitions: ACSI Academic competitions may include: speech meet, creative writing festival, art festival, leadership conference, math Olympics, math league, science fair, spelling bee and geography bee.

Accreditations: SRVCA is accredited through ACSI every 6 years and WASC every 6 years.

Admissions: SRVCA accepts applications on a rolling basis as space is available.

After school programs: Eagle's Nest, Homework Club. We also send out information for a limited number of afterschool activities such as Choir, Ceramics and Baking classes.

Allergies: All K-5 classes are nut free. No nut products can be in student lunches or brought into classrooms as treats.

AmazonSmile: AmazonSmile is a simple and automatic way for you to support SRVCA. When you shop at smile.amazon.com, Amazon will donate a portion of the purchase price to SRVCA. Please note that the SRVCA Non Profit Tax ID is listed under Community Presbyterian Church and therefore our Amazon Smile Charitable Organization is listed as Community Presbyterian Church. SRVCA is a ministry of CPC and all funds generated through Amazon Smile will be directed to SRVCA.

1. Go to smile.amazon.com
2. Sign in to your Amazon account as usual or create an account.
3. Under "Select a Charity" go to "pick your own charitable organization"
4. Type in: Community Presbyterian Church Danville CA
5. Click on the "Select" button
6. You must always sign into www.smile.amazon.com for contributions to be made.

Applications: We accept applications year round based on availability. We typically begin accepting Kindergarten applications December 1. The application fee is a one time fee of \$200.

Athletics:

- Fall: Girl's Softball and Boy's Flag Football: September-October
- Fall: Boys and Girls Cross Country
- Winter: Boys and Girls Basketball: November-January
- Spring I: Boys Soccer and Girls Volleyball: February-March
- Spring II: Boys Volleyball and Girls Soccer: March-May

Attendance: Contact our Receptionist by 9am when your student will be missing school. Call 925-838-9622 and use the attendance line or email receptionist@srvca.org.

Back to School Nights: Our Back to School Nights are held within the first few weeks of the school year. K-3 grades come on one evening, 4-8 grades come on another evening. These nights are only for parents.

BoxTops: A parent volunteer helps in the collection of BoxTops and submitting information twice each year.

Buddies: All younger students are partnered with our older students each year. Buddies get together a few times each year for various activities.

Carpool: All families receive 2 yellow carpool signs with their last name. Please place this in the lower left front windshield of your car. This expedites pick up and helps our staff to know who's in que to pick up their students. If you are

late picking up your student, they are automatically taken to Eagle's Nest. Please sign your student out of Eagle's Nest. Charges may apply.

Chapel & Chapel Openings: Your child's class "opens" chapel with prayer, flag salute, and a song or skit. Teachers will let you know these dates and they are also listed on our calendar. Parents are always welcome, please sit towards the back. K-5 chapels are on Fridays at 8:45 in the CPC Sanctuary. JH chapels are on Wednesdays at 1:15pm in the CPC Chapel. All school (K-8) chapels happen occasionally on Fridays at 9am.

Choice Lunch: Order school lunches through choicelunch.com. Our code is: SRVCA. By signing up, even if you do not order often, your student may receive oops lunches. Choice Lunch delivers lunch M-F except on half days. Lunch is served in the lunchroom for all K-5. 6-8 grades may choose to eat in the lunchroom or outside in the quad. Forgotten lunches can be placed in the lunch room with your student's name visible.

Clothing Exchange: We collect uniforms still in good condition to pass along to our families. Clothing Exchanges are generally held three times each year. Donations are not required in order to take.

Conferences: K-5 conferences are mandatory for fall quarter. Conferences for new students in JH are mandatory for fall quarter. If a teacher has not requested a conference, you are able to request one at any time during the school year.

Contact Teachers: All teachers can be contacted via email. Please find a complete staff list on srvca.org

Daily Planners: One daily planner is given to each 4-8 grader the first day of school.

Directories: Contact information for SRVCA families can be found on RenWeb > School Information > Directory > sort alphabetically or by grade level. Click on students name for parent contact information.

Eagles' Nest: We offer child care from 7:30-8:00 am and 3:00-6:00pm. Reservations are required at extra fees apply. eaglesnest@srvca.org.

Electives: Electives are available for JH students only and change quarterly. Students will be able to select 1st, 2nd and 3rd choice of the electives available. (Electives offered in the past: bowling, jewelry making, art, worship band, running, debate, elementary aide.)

Emergencies: SRVCA uses Parent Alert (through RenWeb) to text parents/guardians important information.

Enrichment Classes: We offer Art, Computers, Library, Music, Physical Education, and Spanish.

Enrollment/Registration: When a student is accepted, the online enrollment begins. The enrollment fee is \$125.

Evaluations: Once we have a complete application package, we schedule evaluations. Evaluations are scheduled in March. Evaluations for rolling applications will be scheduled as application packets are completed.

Events: Some of our events are annual, some are semi-annual. Carnival, Auction, Mom/Daughter/Son, Dad/Daughter/Son, Worship Nights, Parent Education, Giving Tree, Fun Run, Grandparents Day, Musicals and more.

Field Day: Student Council organizes a fun afternoon of activities for K-5 students and their buddies.

Field Trips: All kindergarten field trips are within walking distance of SRVCA. 1-8 grades have a variety of Field Trips each year. Parents may sign up to drive and/or chaperone. Volunteer clearances and car insurance must be up to date and on file with SRVCA.

Honor Roll: Jr. High students are eligible for honor roll on a quarterly basis.

Homework Club: This is a quiet study hall for students. The advisor is available to offer help with homework questions as needed. Homework club is available on a drop in basis, M-TH and is not available on minimum days. There is an extra fee of \$10/student.

Jump Start: Our annual kick off for the year is held on the last weekday before school starts. All students will have their individual pictures taken, pick up supply boxes (if ordered), purchase Spirit Wear (optional), pick up clothing at the SRVCA Uniform Clothing exchange and more.

Junior High Dances: Dances are a privilege for our 7th & 8th grade students only.

Kindergarten enrollment: Children must be five (5) years old by September 1st of the year he/she is entering kindergarten. Applications open each September for the following year. A kindergarten meeting and activities are scheduled each January and February. Please check our calendar or call our office.

Late re-enrollment/Registration: Late re-enrollment begins February 1.

Medications: All students needing medication on campus, need to complete our Allergy & Medical Agreement. Parents may request to have multiple sets of medication on campus. The first set is always in the student's homeroom. This medication will be available each day, on field trips and in case of school emergencies. Parents may also choose to place medication in the lunch room, playground and office.

Mid-Day Pass: Students in 4-8 grades may sign themselves out for appointments with a pass. Parents should call our Receptionist 24 hours in advance when possible. Call 925-838-9622 and use the attendance line or email receptionist@srvca.org. Students can pick up their pass the next morning, at break or lunch.

Minimum Days: Pick up on minimum days: K-5 dismissed at 11:30am and JH dismissed at 11:40am. These dates are announced in the Eagle and on the RenWeb & srvca.org calendars. No lunch served. Homework Club is not available.

Missed homework: K-5 may pick up their missed homework from the wall pockets just outside of the office. JH: can retrieve their missed homework assignments from RenWeb. For missed homework policies, please see the Parent Student Handbook.

Musicals: K-2 & 3-5 students participate in a Christmas and Spring Musical. Traditionally, our 8th grade class presents a class play, usually held in March.

Open House: Our regular Open House for current students to showcase their work is usually held in May. Parents, grandparents and friends are welcome. We also encourage prospective parents and students to visit.

Parent's In Prayer: Parent's in Prayer is modeled after the International Christian organization, Moms in Prayer. Its primary purpose is to provide an opportunity for parents to meet regularly to pray for students, teachers and the needs of their child's school.

Parent Interview: After the evaluation, we will schedule an appointment for you to meet with our Principal. The Principal will go over your student's evaluation and answer any questions you may have. An enrollment decision will be made during this meeting.

Parent Service: All families are required to sign up for 5 lunch duties and 40 hours of parent service per year. Single parents are asked to sign up for 3 lunch duties and 20 hours of parent service per year. Families enrolling after the first quarter, will have their parent service adjusted. In lieu of service hours, parents may choose to opt out by paying a fee.

Parent & Student Handbook: These are updated annually and posted on our website, under Parent Resources.

Parent Teacher Fellowship: The purpose of PTF is to support and strengthen SRVCA through prayer, service, and financial support. PTF works towards bringing greater unity in the school by coordinating fellowship and social opportunities with parents, teachers and students. ptf@srvca.org

PE Excused: When students are injured and need to be excused from PE, parents need to notify their classroom teacher and PE teacher. After one week, if a student's injury still requires an excuse, a doctor's note is required.

Preschool: Community Presbyterian Preschool is located on the same campus as SRVCA. We are under the ministry of Community Presbyterian Church, but operate independently. Contact CPP at 925-837-3316.

Quick Links: Find quick links on in the upper right corner of our website, between the search and RenWeb icon. Here you can find quick access to our calendar, SignUpGenius, Choice Lunch and more.

Reenrollment/Registration: Reenrollment begins January 1 and ends January 31 of each year. The re-enrollment fee is \$125 annually.

RenWeb: RenWeb is SRVCA's Content Management System (CMS) that integrates with our website, srvca.org. As an enrolled family in SRVCA, you will have created an account on RenWeb. RenWeb is a private and secure website that has been set up for our school to allow you to see complete information specific to your child. SRVCA uses RenWeb to manage our student database, class lists, lesson plans, report cards, and more. The ParentsWeb system will enable you to have easy access to an online school directory, a calendar, your child(ren)'s classes, and attendance records. Only parents have a RenWeb account. If a password is forgotten, use the "forgot your password" feature. The office does not have access to these passwords.

Room Parents: Each class in K-5 has a room parent. Our Jr. High classes have one room parent per grade level.

Safety: Visitors on campus must sign in and out. Volunteers on campus must complete a clearance background check and pay \$10 fee. More extensive background checks are required for all field trips.

Schedule: Our Jr. High schedule begins at 8:10am and ends at 3:10pm. Our K-5 schedule begins at 8:30am and ends at 3pm.

School Board: The SRVCA School Board is made up of a CPC Designated Leader, a CPC Elder and three SRVCA parents that are members of CPC. The purpose of the Board is to provide spiritual leadership and Christ-like model for families, faculty and staff.

Shadow Day: For prospective new students in 4-8 grades, a shadow day can be arranged. The registrar will arrange for your student to shadow a current student. Generally, prospective students go home at lunch or after lunch recess. We encourage K-3 students to visit Chapel on Fridays with their parents to observe this weekly activity.

SignUpGenius.com: We use this site to sign up volunteers, conferences, class parties etc. and to track parent service hours.

SmugMug: SmugMug is a photo-sharing website and image hosting service which allows users to upload photos to their SmugMug site. Our SmugMug site is private and for current families. SRVCA Parents: log into your RenWeb account, click on Resource Documents, click on SmugMug Instructions & Password.

Spirit Days: Spirit Wear days are every Thursday. Students are able to wear jeans and SRVCA logo or SRVCA themed shirts. Student Council also sponsors theme days throughout the year. Examples: sports day, pajama day, crazy hair day, etc.

Spirit Wear: We offer SRVCA logo t-shirts & sweatshirts periodically throughout the year in the office. In addition, each year we also offer t-shirts with our school theme and verse for the year.

Standardized Tests: SRVCA participates in TerraNova testing each spring. Results can be found on our website under academics.

Student Council: In May, our student council is voted into office. In August, class representatives are voted into office.

Student of the Month: These students are chosen by the Jr. High teachers each month. Our Principal and Vice Principal treat these students to a pizza lunch quarterly.

Supply Lists: Supply lists are available on our website. In June, you may choose to pre-purchase a complete supply box or purchase all items individually. If you are coming mid-year, please contact your teacher first to see what items are needed to complete the school year.

Technology: We have laptops, iPads, Smart Boards, iTV. During the enrollment-reenrollment phase parents go over the SRVCA Technology Agreement with their student and sign it. At the beginning of each year, the technology teacher goes over this information again and answers any questions.

The Eagle: The Eagle is our Newsletter that is emailed once a month with our Principal's "Bird's Eye View" article. "What's Hatching" is our weekly email with the most up to date information pertaining to that week.

Tuition: Tuition schedules are published each January when our re-enrollment opens. Students entering SRVCA after the first day of school will pay a pro-rated tuition based on the number of days students are enrolled at SRVCA. Payments will be divided for the remaining months, with the last payment accepted in May.

Uniforms: SRVCA does require a uniform. Navy & Khaki pants, shorts, skorts, skirts. Any color plain polo. Please see the Parent Student Handbook for complete explanation.

Vimeo: Vimeo is a video-sharing website in which users can upload, view, share and download videos. CPC maintains a Vimeo channel for SRVCA and uploads content after each event. Our SRVCA channel is private and for private home use only. SRVCA Parents: log into your RenWeb account, click on Resource Documents, click on Vimeo Instructions & Password.

Volunteers: We require all volunteers to have a background check. The simple version is \$10/per person and will allow you to be on campus volunteering. The complete version is \$45/per person and you will go to the Danville PD to be finger printed. Forms can be obtained from the office when payment is received. Either background check is valid through your years here at SRVCA.

Yearbook: Each student receives a yearbook at the end of the school year. This is included in the student's tuition. If a parent would like to order an additional one, please contact the office by December of the current school year.

Yellow Car Pool Sign: Every family will receive 2 upon enrollment. At any time, you can request more.